

Approved January 4, 2017

Fountain Hills Community Association
Board of Directors Meeting
December 7, 2017

The Board of Directors of Fountain Hills Community Association held a Board of Directors Meeting at the Upcounty Government Center on Thursday, December 7, 2017 at 7:30 p.m.

Board Members Present:

Harry Matchett, President
Sherry Lee, Vice President
JoAnn Windsor, Treasurer
Frank Walsh, Secretary
Chris Summers, At Large
Nikole Aquilera, At Large

Also Present:

Julie Hoffmann, Community Manager
Ruth Ann Allen, Recording Secretary

A. CALL TO ORDER

The December Board of Directors Meeting was called to order by Harry Matchett at 7:30 p.m.

B. HOMEOWNER OPEN FORUM

1. Chris Summers, Board Member, inquired about the problems with the fountains and asked if there is a timeline for repairs. Harry Matchett noted that none of the fountains were turned on in 2016. The bids obtained for repairs or replacement in early in 2017 were expensive. A reasonable estimate for repair was received in October, but it was too late in the season for repairs. It was also noted that two (2) small holes in one of the bowls were not repaired by a previous Board and that these holes have grown much larger.

Mr. Summers also noted that the green Space by Scarlet Mist Way has significant erosion and that during heavy rain there is a river of mud flowing in that area.

2. JoAnn Windsor, Board member, noted her concern over fallen leaves in the single-family neighborhood. Ms. Windsor noted that this issue is not just one of appearance, but one affecting drainage and safety. Many homeowners have raked their yards, including the leaves along the street curbs in front of their homes, but several have not. Ms. Windsor noted that some homeowners don't realize that it is their responsibility for curb cleaning. The County nor the HOA clean the streets. Also, some village homeowners are not keeping the area between their homes and the alley clear of leaves/branches. There was a problem in two (2) alleys a couple of years ago when the drains at the end of the alleys got clogged with leaves and caused flooding. All residents in Fountain Hills need to do their part in maintaining the community.
3. Nikole Aguilera, Board Member, inquired if the landscaper is still coming to the community as there are still quite a few leaves. Management noted that the mowing is done for the year; however, the landscape company should be in the community next week for another leaf removal.

Ms. Aquilera also noted that one (1) of her neighbors on Rising Sun Lane is feeding squirrels and the number of squirrels in that area has become a problem. Management noted that neighbors should call the County regarding this issue.

C. ADJOURN THE BOARD OF DIRECOTRS MEETING TO EXECUTIVE SESSION

MOTION: (Harry Matchett/Sherry Lee) Adjourn the Board of Directors Meeting into Executive Session at 7:42 p.m.

Vote: Motion Passed – 5 ayes/0 nays/1 abstention (Walsh)

D. ADJOURN THE EXECUTIVE SESSION TO THE BOARD OF DIRECTORS MEETING

MOTION: (Harry Matchett/Sherry Lee) Adjourn the Executive Session and re-open the regular Board of Directors Meeting at 9:03 p.m.

Vote: Motion Passed – Unanimous

E. RESULTS OF THE EXECUTIVE SESSION

The Board took action on a request for a payment plan, an appeal for a denial of an architectural application, a request for waiver of collection fees, and the G&G Towing Class Action Suit.

F. MINUTES

1. August 3, 2017 Board of Directors Meeting Minutes

MOTION: (Frank Walsh/Sherry Lee) Approve the Board of Directors Meeting Minutes of August 3, 2017 with corrections by Frank Walsh and JoAnn Windsor along with the changes to the headers.

Vote: Motion Passed – Unanimous

2. November 2, 2017 Board of Directors Meeting Minutes

MOTION: (Harry Matchett/JoAnn Windsor) Accept the November 2, 2017 Board of Directors Meeting Minutes as edited.

Vote: Motion Passed – Unanimous

G. OFFICER'S REPORTS

1. President

Harry Matchett noted that emails were sent to new Board members welcoming them to the Board of Directors and updating them on issues in the community. Mr. Matchett noted that he received an email from Sara Vahidilchah resigning from the Board of Directors as she was transferred to a new job and didn't have enough time to put into being a Board Member at this time.

Mr. Matchett noted that at the Annual Meeting Nick Mahabir had noted that he had received communication from the auditors that the audit had not been done. Mr. Matchett contacted Goldklang Group regarding this issue and it was explained that Mr. Mahabir was referring to the 2016 audit, which is complete, not the 2017 audit. Mr. Matchett has been informed that the 2017 audit will be completed in December.

H. FINANCIAL REPORTS

Mr. Matchett had several questions for Management regarding the financial reports.

1. What is account 04033 Bank Suspense?
2. We eliminated accounts 04090, legal fee income and 06071, legal dues collection. Why are these accounts being utilized and what transaction are being recorded in these accounts?
3. What was included in the \$331.50 of charges for color copies?
4. How many homeowners are included in the \$752.00 of late statement charges?
5. What is the \$1,240.00 Pepco payment for 18700CPD utility deposit?
6. There is a charge for Comcast. I thought the service was to be turned off after the pool closed.
7. What is the \$780.00 RV Carey's Plumbing charge?

I. ADJOURNMENT

MOTION: (Harry Matchett/Sherry Lee) Adjourn the Board of Directors Meeting at 9:30 p.m.

Vote: Motion Passed – Unanimous

Attachment

Correspondence Regarding Audit

Fountain Hills Community Association
Board of Directors Meeting
December 7, 2017

1/5/2018

Print

Subject: Fountain Hills Community Association, Inc.

From: Harry Matchett (fountainhillsofgermantown@yahoo.com)

To: HGold@ggroupcpas.com;

Cc: jhoffmann@ikocommunitymanagement.com;

Date: Thursday, November 9, 2017 11:12 AM

Good Morning Mr. Goldklang,

I trust this finds you well. This is Harry Matchett, the current FHCA board president. I apologize in advance for burdening you with this matter, however, I do believe it is important to followup with you. At our annual meeting of November 2, 2017, Nicolm "Nick" Mahabir, a member in good standing, stated in the open meeting that he had been in both written and verbal communication regarding the 2017 audit with personnel from your firm as well as directly with you.

Again, I apologize for burdening you with this matter, however, I am compelled by my fiduciary duty to the Association and its membership as a whole to reach out to you regarding the facts and circumstances of any communication with Mr. Nicolm "Nick" Mahabir regarding the FY 2017 audit.

Thank you in advance for your response and the valuable services you provide to the Association.

Best regards,
Harry Matchett

Fountain Hills Community Association
Board of Directors Meeting
December 7, 2017

1/5/2018

Print

Subject: Re: Fountain Hills Community Association

From: Harry Matchett (fountainhillsofgermantown@yahoo.com)

To: JMurray@ggroupcpas.com;

Cc: jhoffmann@IKOCommunityManagement.com;

Date: Thursday, November 9, 2017 12:43 PM

Good Afternoon Ms. Murray,

Thank you. Yes, it must be a timing issue as our elections are held at the November meetings.

Thank you again for your assistance.

Best regards,
Harry

On Thursday, November 9, 2017 12:33 PM, Jennifer Murray <JMurray@ggroupcpas.com> wrote:

Good Afternoon Mr. Matchett,

Yes, you can share the e-mail.

He must have been on a board list at that point because it was a response to our standard audit questions. We receive the board list from management then send out the standard questions to the board member. That response is the only e-mail I have from him.

Thank you,

Jennifer
Murray
CPA
Supervisor

Goldklang Group CPAs, P.C.
1801 Robert Fulton Drive, Suite 200
Reston, VA 20191
703-391-
9003 Office
703-391-
9004 Fax
[www.GGroup
CPAs.com](http://www.GGroupCPAs.com)

Fountain Hills Community Association
Board of Directors Meeting
December 7, 2017

“Exclusively serving Homeowners, Condominiums and Cooperative Associations for more than 40 years.”

CONFIDENTIALITY NOTICE—PRIVILEGED AND CONFIDENTIAL

This communication and any accompanying documents are confidential and privileged. They are intended for the sole use of the addressee. If you receive this transmission in error, you are advised that any disclosure, copying, distribution, or the taking of any action in reliance upon this communication is strictly prohibited. Moreover, any such disclosure shall not compromise or waive the attorney-client, accountant-client, or other privileges as to this communication or otherwise. If you have received this communication in error, please contact me at the above e-mail address. Thank you.

From: Harry Matchett [mailto:fountainhillsofgermantown@yahoo.com]
Sent: Thursday, November 09, 2017 12:23 PM
To: Jennifer Murray
Cc: 'Julie Hoffmann'
Subject: Re: Fountain Hills Community Association

Good Afternoon Ms. Murray,

Thank you for the prompt response.

As this matter arose at an annual meeting of the membership and the next annual meeting will not occur until November 2018, I feel a fiduciary responsibility to the Board and membership as a whole to address the matter at our next regular open Board of Directors meeting. May I share your email at the next board meeting?

You mention a December 16, 2016 communication with Mr. Mahabir. At that point in time, he was not a member of the Board of Directors. May I inquire as to the nature of the December 16, 2016 communication?

Thank you in advance.

Best regards,
Harry

On Thursday, November 9, 2017 11:50 AM, Jennifer Murray <JMurray@ggroupcpas.com> wrote:

Good Morning Mr. Matchett,

I am the supervisor in-charge of the Fountain Hills audit. I have discussed the Fountain Hills audit with Howard Goldklang and neither of us recall having any communication about the 2017 audit. When I went back through my e-mail, the last e-mail I received about Fountain Hills Community Association was on October 18th from

Fountain Hills Community Association
Board of Directors Meeting
December 7, 2017

the Julie Hoffman and it was related to the 2016 audit. The last communication I have from Mr. Mahabir was December 16, 2016.

Howard or I would be happy to address any questions or concerns the board has. Please feel free to put any questions in writing and send them to either Howard or myself. The 2017 audit field work is on our schedule to be completed next month.

Thank you,

Jennifer
Murray
CPA
Supervisor

Goldklang Group CPAs, P.C.
1801 Robert Fulton Drive, Suite 200
Reston, VA 20191
703-391-
9003 Office
703-391-
9004 Fax
[www.GGroup
CPAs.com](http://www.GGroupCPAs.com)

“Exclusively serving Homeowners, Condominiums and Cooperative Associations for more than 40 years.”

CONFIDENTIALITY NOTICE—PRIVILEGED AND CONFIDENTIAL

This communication and any accompanying documents are confidential and privileged. They are intended for the sole use of the addressee. If you receive this transmission in error, you are advised that any disclosure, copying, distribution, or the taking of any action in reliance upon this communication is strictly prohibited. Moreover, any such disclosure shall not compromise or waive the attorney-client, accountant-client, or other privileges as to this communication or otherwise. If you have received this communication in error, please contact me at the above e-mail address. Thank you.

about:blank